

# SAFE HANDLING OF FORKLIFT

## COURSE DESCRIPTION

Safe operation of forklift means the employer shall ensure that truck operators are competent to operate a powered industrial truck safely as demonstrated by the successful completion of the training and evaluation.

The employer shall ensure employees can demonstrate safe handling of forklift prior to permitting them. This program is designed to increase safety, motivation and productivity among employer and employees and helps protect personnel, loads and equipment.

This re-training program for qualified forklift operators will help you to confirm and verify your existing staff skill and demonstrate safety awareness in their daily work.

## WHO SHOULD ATTEND

- Qualified Forklift Operators
- Material Handlers
- Warehouse Supervisors
- Who will find it very useful and benefit greatly

## OBJECTIVE

Upon completion of this program, participants will be able to;

- Demonstrate the causes and effects of accidents relating to the handling and operation of forklift trucks as well as have increased safety awareness
- Demonstrate the understand the characteristics and component functions of forklift trucks
- Demonstrate the daily safety, performance and maintenance inspections on forklift trucks to reduce maintenance cost
- Demonstrate competently operate and handle forklift trucks
- Be a self-regulated, safe and ownership forklift trucks operators

## COURSE OUTLINE

- Forklift Compartment, Inspection and its Functional test
  - Forks, tire, engine, fuel and control panel
- Forklift Stability and Operations
  - Center of gravity
  - Driving in confined area
  - Stacking and Destacking
- Protective Equipment and Emergency Preparedness
- Safety Awareness & Accident Prevention
  - Review of Accident Prevention Principles
  - Principles of Safety
  - Safe System of Work in Material Handling
- Material Handling and Storage

- Material Handling Problem Injuries, Method & Equipment
  - The Forklift Operator & Selection
- Good attitude and good driving habits
- Practical at company premises
- Evaluation of competency