

# SUPPLIER QUALITY ASSURANCE

## COURSE OBJECTIVES

This course is designed to train participants in the principles and practices in understanding Supplier Quality Assurance.

## COURSE CONTENT

This course consists of eight sessions covering the following topics;

### 1. The Need for Quality in Supplies and Suppliers

*- To understand the need for quality of components, raw materials and services provided by external suppliers in relation to the Quality of the manufactured product*

### 2. The Purchasing System – Evolution of purchasing best practice

*- To demonstrate the role of Purchasing activities in moving towards an effective Purchasing system*

### 3. Supplier Selection/ Qualification

*- To understand the principles involved in selecting potential suppliers and the Qualification process.*

*- To ensure suppliers are qualified on the basis of their capability to meet stated requirements.*

### 4. Supplier Auditing Process

*- To understand all the activities in Supplier Auditing which include preparing and planning an audit, the audit proper, development of checklists and the audit report write up.*

### 5. Supplier Rating & Scoring System

*- To understand the need in establishing a supplier rating system and also looking at Supplier Performance Indicators*

### 6. Developing a Supplier Certification Programme

*- To understand the various aspects involved in the certification of suppliers.*

### 7. Supplier Motivation

*- To demonstrate the importance of creating a harmonious relationship with suppliers and always creating a win/win situation for both the manufacturer and supplier*

## **FOR WHOM**

This course is designed for personnel responsible for managing suppliers and supply chain including Supplier Quality Assurance (SQA)/ Supplier Quality Engineer (SQE) personnel and also purchasing plus warehouse department.

## **DURATION**

This is a 2 day course running from 9.00 am to 5.00 pm.