


**COURSE SCHEDULE FOR 2009**  
**ALL THE COURSE RUN IN JOHOR BAHRU MALAYSIA**



<b>Course Title</b>		<b>Dur</b>	<b>HRDF</b>	<b>JAN</b>	<b>FEB</b>	<b>MAC</b>	<b>APR</b>	<b>MAY</b>	<b>JUN</b>
<b><i>SKILL &amp; PEOPLE DEVELOPMENT</i></b>									
SP01	Effective Sales Skill	2	<b>SBL</b>	In House training only					
SP02	QA & QCC Developments	2	<b>SBL</b>	In House training only					
SP03	Effective Management of warehouse	2	<b>SBL</b>	In House training only					
SP04	Customer Service Excellence	2	<b>SBL</b>	In House training only					
SP05	Forming High performance team (TEAMBUILDING)	2-4	<b>SBL</b>	In House training only					
SP06	Admin Clerical Development Program	2	<b>SBL</b>	In House training only					
SP07	Training Needs Analysis	2	<b>SBL</b>	In House training only					
SP08	Administrative Clerical & Documents Control	2	<b>SBL</b>			<b>18-19</b>			
SP09	Supervisory Skills	2	<b>SBL</b>	In House training only					
SP10	Communication and Interpersonal Skills	2	<b>SBL</b>	In House training only					
SP11	Dynamic LEADERSHIP Skills	2	<b>SBL</b>	In House training only					
SP12	The Power of Emotional Intelligent (EQ)	2	<b>SBL</b>	In House training only					
SP13	Innovative Tools for Creative Thinking	2	<b>SBL</b>	In House training only					
SP14	Empowerment and Motivation Need Analysis Program	2-20	<b>SBL</b>	In House training only					
SP15	Basic Injection Moulding	2	<b>SBL</b>	In House training only					
SP16	Troubleshooting Injection Moulding	2	<b>SBL</b>	In House training only					
SP17	Human Resources Excellences	2	<b>SBL</b>	In House training only					
SP18	Time Management	2	<b>SBL</b>	In House training only					
SP19	Train The Trainer (TTT)	2	<b>SBL</b>	In House training only					
SP20	Effective Management Representative	2	<b>SBL</b>	In House training only					

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<b><i>FOUNDATION QMS SERIES</i></b>									
Q1	Understanding ISO9001:2008 Awareness Training	1	<b>SBL</b>	<b>21-22</b>					
Q2	Internal QMS Auditor Training Course	2	<b>SBL</b>	In House training only					
Q3	Effective Implementation of Document Control System	2	<b>SBL</b>	In House training only					
Q4	Quality Management Representative Skills Training	2	<b>SBL</b>	In House training only					
Q5	ISO9001 QMS Lead Auditor (IPMA)	5	<b>SBL</b>	In House training only					
<b><i>SPECIFIC INDUSTRIES QMS SERIES</i></b>									
<b><i>AUTOMOTIVE</i></b>									
TS1(a)	ISO/TS 16949:2002- A strategy for implementation	2	<b>SBL</b>	In House training only					
TS1(b)	ISO/TS16949:2002 - Awareness and Understanding	1	<b>SBL</b>	In House training only					
TS2	ISO/TS 16949:2002 Process Approach Internal Auditing	2	<b>SBL</b>	In House training only					
TS3	Supplier / Organisation Certified Lead Auditor	3	<b>SBL</b>	In House training only					
<b><i>LABORATORY</i></b>									
LB1	Understanding of ISO/IEC 17025 and SAMM	2	<b>SBL</b>	In House training only					
LB2	ISO/IEC 17025 Internal Auditing	2	<b>SBL</b>	In House training only					
LB3	Measurement Uncertainty	2	<b>SBL</b>	In House training only					
<b><i>MEDICAL DEVICES</i></b>									
MD1	Understanding The Requirements of ISO 13485	2	<b>SBL</b>	In House training only					
MD2	ISO 13485 Internal Auditing	2	<b>SBL</b>	In House training only					

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<b>QUALITY PLANNING AND CONTROL SERIES</b>									
QPC01	Advance Product Quality Planning (APQP) and Production Part Approval Process (PPAP)	2	SBL	In House training only					
QPC02	Failure Mode and Effect Analysis (FMEA) and Control Plan 	2	SBL		11-12				
QPC03	Poka Yoke Defect Prevention	2	SBL	In House training only					
QPC04	Quality Function Deployment (QFD)	2	SBL	In House training only					
QPC05	Measurement System Analysis (MSA) & Calibration System (Including	2	SBL	In House training only					
QPC06	Statistical Process Control (SPC)	2	SBL				22-23		
QPC07	Effective Application of 7QC Tools for QCC/ICC Project	2	SBL	In House training only					
QPC08	Effective Maintenance Management Through TPM Concept / OEE	2	SBL	In House training only					
QPC09	Effective Application of Design of Experiments (DOE)	2	SBL	In House training only					
QPC10	Effective Calibration System	2	SBL	In House training only					
QPC11	Supplier Quality Assurance	2	SBL	In House training only					
QPC12	Geometric, Dimensioning & Tolerancing (GD&T)	2	SBL					22-23	
QPC13	Basic Manufacturing & Assembly Operation Management	2	SBL	In House training only					
QPC14	QC Sampling Inspection Techniques	1	SBL	In House training only					
QPC15	Understanding of IPC-A-610D Standard ( <i>Soldering</i> )	2	SBL	In House training only					
QPC16	Effective ESD Control	2	SBL	In House training only					

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<b><i>QUALITY IMPROVEMENT SERIES</i></b>									
QIM02	Corrective Action Through 8-Dicipline	2	<b>SBL</b>	In House training only					
QIM03	Root Cause Analysis Problem Solving Techniques	2	<b>SBL</b>	In House training only					
QIM04	Innovative and Creative Circle (ICC)	2	<b>SBL</b>	In House training only					
QIM05	Six Sigma Green Belt	8	<b>SBL</b>	In House training only					
QIM06	Six Sigma Black Belt	16	<b>SBL</b>	In House training only					
QIM07	Lean Implementation Strategy / Lean Implementation Strategy	2	<b>SBL</b>	In House training only					
QIM08	Operational Excellence Through Lean Transformation for the Manufacturing Industry	2	<b>SBL</b>	In House training only					
QIM09	5S Principles and Implementation	2	<b>SBL</b>	In House training only					
QIM10	Identification and Elimination of Non-Value Added Activities	2	<b>SBL</b>	In House training only					
QIM11	Machine set-up time reduction through SMED concept	2	<b>SBL</b>	In House training only					
QIM12	Cost Reduction Through Value Analysis Value Engineering for Manufacturing Process Improvement (VAVE)	2	<b>SBL</b>	In House training only					
QIM13	Productivity Measurement and Improvement Training	2	<b>SBL</b>	In House training only					
QIM14	Practical Data Analysis Using Minitab	1	<b>SBL</b>	In House training only					

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<b><i>SOCIAL RESPONSIBILITIES SERIES</i></b>									
<b><i>OCCUPATIONAL HEALTH AND SAFETY</i></b>									
OSH01	Implementation of OSH Management (18001 & ILO-OSH)	2	<b>SBL</b>	In House training only					
OSH02	Occupational Safety & Health Internal Auditing & Workplace Inspection	2	<b>SBL</b>	In House training only					
OSH03	Malaysia Occupational Safety & Health Act 1994 Legal Requirements	2	<b>SBL</b>	In House training only					
OSH04	Hazard Identification, Risk Assessment & Risk Control (HIRARC)	2	<b>SBL</b>	In House training only					
OSH05	OSH for Supervisors	2	<b>SBL</b>	In House training only					
OSH06	Emergency Response Plan & Preparedness (ERP)	2	<b>SBL</b>	In House training only					
OSH07	Basic Occupational First Aid	1	<b>SBL</b>	In House training only					
OSH08	Safety & Health Committee	2	<b>SBL</b>	In House training only					
OSH09	Safety Chemicals Handling	2	<b>SBL</b>	In House training only					
OSH10	Fire Safety / Fire Squad / Fire Rescue Training	2	<b>SBL</b>	In House training only					
OSH11	Ergonomics	2	<b>SBL</b>	In House training only					
OSH12	CPR & First Aid Training	2	<b>SBL</b>	In House training only					
OSH13	Safety Leadership for Supervisor	2	<b>SBL</b>	In House training only					
OSH14	Incident Investigations	2	<b>SBL</b>	In House training only					
OSH15	Occupational Safety and Health Awareness	2	<b>SBL</b>	In House training only					
OSH16	Lock Out Tag Out "LOTO"	1	<b>SBL</b>	In House training only					
OSH17	OHSAS18001:2007 OSHMS Lead Auditor (IPMA)	3-5	<b>SBL</b>	In House training only					
OSH18	Managing Protective Equipment Training (PPE)	2	<b>SBL</b>	In House training only					
OSH19	Safe Handling of Forklift	2	<b>SBL</b>	In House training only					
OSH20	OSH Management For Manager	2	<b>SBL</b>	In House training only					
OSH21	Workplace Inspection and Incidents investigation	2	<b>SBL</b>	In House training only					
EHS 1	EHS Awareness Training	2	<b>SBL</b>	In House training only					
EHS 2	EOSH Internal Audit Base on 14001 and OHSAS 18001 Requirements	2	<b>SBL</b>	In House training only					
EHS 3	EHS Risk Assessment	2	<b>SBL</b>	In House training only					
EHS 4	EHS Malaysia Legal Requirements	2	<b>SBL</b>	In House training only					

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<b><i>ENVIRONMENT</i></b>									
E01	ISO14001:2004 Environmental Management System Awareness Training	2	<b>SBL</b>	In House training only					
E1M	Latihan Kesedaran Sistem Pengurusan Alam Sekitar ISO 14001:2004	2	<b>SBL</b>	In House training only					
E02	Internal Environmental Management System Auditing	2	<b>SBL</b>	In House training only					
E03	ISO14001 Environmental Impact Assessment	2	<b>SBL</b>	In House training only					
E04	Malaysia Environment Law	2	<b>SBL</b>	In House training only					
E05	RoHS, WEEE, REACH requirements	2	<b>SBL</b>	In House training only					
E06	Understanding of RoHS Regulation & Complianc	2	<b>SBL</b>	In House training only					
E07	Effective Management of ISO 14001 Environment Management System Documentation System	2	<b>SBL</b>	In House training only					
E08	Safe Schedule Waste Handling	2	<b>SBL</b>	In House training only					
E09	SMT Lead Free Manufacturing and Control	2	<b>SBL</b>	In House training only					
E10	ISO14001 EMS Lead Auditor (IPMA)	3-5	<b>SBL</b>	In House training only					
<b><i>INTERGRATED</i></b>									
IMS	All Quality, Environmental & OSH can be Integrated	<b>Contact us for detail</b>							

**REGISTER NOW!!!**

**No fees for registration and penalty for cancellation!!!**

- Just confirmed to us 5 days before the training commences\*
- Registration form as per next page

\* EFR will ensure that the training will be run as per schedule but if there any unforesee circumstances, EFR will try to rearrange the course that satisfy all parties

- Kindly contact us on 012-7748331 (Edly), 012-7028331 (Rokiah), 012-7138/331 (Harni), 012-7038331 (Eina) and 012-7048331 (Hood) : Fax 07-5987331
- All course available for in-house training